

Orick

SCHOOL DISTRICT

*Where students have pride in themselves, their school, and their community*

## BOARD TRUSTEES AGENDA

October 10, 2024  
4:00 p.m., Room 2

1. **Call Meeting to Order**  
Flag Salute  
Current Enrollment: 9
2. **Approval of Agenda**
3. **Board of Trustees Roles and Responsibilities**
4. **Consent Agenda**  
Approval of Meeting Minutes for September 12, 2024  
Warrant Register
5. **Public Comment** (15 minutes)
6. **County Committee on School District Organization**  
Receive report and take action as appropriate.
7. **HCOE Correspondence: LCAP and Budget**  
Receive report and take action as appropriate.
8. **Facilities Inspection Report (FIT)**  
Receive report and take action as appropriate.
9. **Williams Quarter Report**  
Receive report and take action as appropriate.
10. **New Website Quotes**  
Receive report and take action as appropriate.
11. **Community School Update**  
Receive report and take action as appropriate.
12. **Teacher Report**  
Receive report and take action as appropriate.
13. **Superintendent Report**  
Receive report and take action as appropriate.
14. **Announcements**
15. **Discussion/ Adjournment**

September 12, 2024  
4:00 p.m., Room 2

## MEETING MINUTES

**MEMBERS PRESENT:** Kimberly Frick, Edith Baker, Nancy Avram, Laura Woods

**MEMBERS ABSENT:** None

**MEMBERS TARDY:** None

**OTHERS PRESENT:** Cathy Humphrey, Shannon Devine, Steven De La Cruz, Jessica Crandall, Justin Wallace, Melody Schroeder

**MEETING LEAD BY:** Kimberly Frick

**Approval of Agenda-** Edith Baker moved to amend the agenda by moving item #14 to item #7 as presented. Nancy Avram seconded. All ayes. Motion carried.

**Board Roles and Responsibilities-** None at this time.

**Consent Agenda-** Edith Baker moved to approve the consent agenda as presented. Nancy Avram seconded. All ayes. Motion carried.

**Public Comment-** None

**OPEN Public Hearing for Resolution Regarding the Sufficiency or Insufficiency of Instructional Materials-** Kimberly Frick moved to Open the public hearing for comment on the resolution regarding the Sufficiency or Insufficiency of instructional materials for Orick School. Edith Baker seconded. All ayes. Motion carried.

**Public Comment** (15 minutes)

**Teachers Report-** Mr. De La Cruz said the students are learning their new teacher and are starting to push the boundaries. The honeymoon phase is over. Mr. Devine said he is building relationships with and among the students and between the classes. Assessments are being completed.

**Field Trip Requests-** Edith Baker moved to approve up to two weekly field trips within a 30-mile radius of Orick School for Placed Based Learning, the 9/17 field trip to the library in Eureka, and the 9/27 field trip to the Pumpkin Patch. Nancy Avram seconded. All ayes. Motion carried.

**Catalina Trip Request-** Kimberly Frick moved to approve the weeklong science fieldtrip to Catalina for the seventh and eighth grade students in collaboration with Fieldbrook school. There will be two adults and four students for a total cost of \$7700.00. Justin Wallace and Shannon Devine will be chaperones. Students will be having fundraisers and will be working with Fieldbrook school as well. Edith Baker seconded. All ayes. Motion carried

**Unaudited Actuals-** Edith Baker moved to approve the Unaudited Actuals as presented. Nancy Avram seconded. All ayes. Motion carried.

**Gann Limit** – Edith Baker moved to approve the Gann limit as presented. Nancy Avram seconded. All ayes. Motion carried.

**MINUTES CONTINUED:**

**Request to Hire a .50 FTE Aide to Support General Ed. Classroom at Superintendents Discretion-** No Action as per Superintendents request.

**Purchase of a Shipping Container-** Edith Baker moved to approve a new 40-foot container for \$ 5800.00 with delivery as presented. Nancy Avram seconded. All ayes. Motion carried.

**Community School Update-** Mr. Wallace said Cathy is wearing many hats. She followed up with parents when students didn't show the first day of school. She attended the McKinney-Vento foster youth meeting, and Orick now has a pantry for the foster/homeless youth including gas cards, food, and clothing. The washing machines days are running and she is planning for the community dinners.

**Superintendent Report-** Mr. Wallace said he is working on getting the marquee installed. The frisbee golf course is a hit with the students. Rules will need to be established as people have called about using it during the school day. The first coat of paint is on the Pickleball court, the second one will go on tomorrow. The new dishwasher has been installed the correct way and is functioning. He is working with Calshape to repair the heater they unplugged. Staffing has been an issue.

**CLOSE Public Hearing for Resolution Regarding the Sufficiency or Insufficiency of Instructional Materials-** Kimberly Frick moved to Close the public hearing and approve the resolution with a finding of Sufficient instructional materials for Orick School. Edith Baker seconded. All ayes. Motion carried.

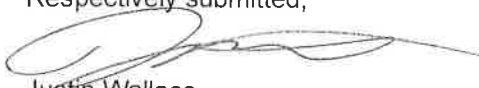
**Announcements**

1. October 10<sup>th</sup>- Next board meeting

**Discussion/ Adjournment**

**Meeting Adjourned at 5:03 pm**

Respectively submitted,



Justin Wallace  
Superintendent

Checks Dated 09/04/2024 through 10/01/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000251433	09/09/2024	Childs, Mary Dawn	13-4710 food			20.97
3000251434	09/09/2024	Humphrey, Cathy J	01-4310 first 5 snacks 13-4710 milk kitchen		96.02 7.80	
3000251435	09/09/2024	ORICK COMMUNITY SERVICES DIST.	13-5201 shopping mileage		60.30	164.12
3000251436	09/09/2024	Schroeder, Melody R	01-5530 MONTHLY WATER SERVICE			147.00
3000251437	09/09/2024	US BANK CORP PAYMENT SYSTEMS	01-4310 Literacy Grant Supplies			42.02
3000251438	09/09/2024	Wallace, Justin R	01-4310 ELOP Summer Gas 01-4110 mathbooks		55.43	87.41
3000252372	09/16/2024	FERRELLGAS	01-4310 Literacy grant		1,060.76	1,459.12
3000252373	09/16/2024	FRICK, KIM	01-4396 Comm Dinner		65.55	777.08
3000252374	09/16/2024	HUMBOLDT COUNTY SHERIFF OFFICE ATTN: ALARM PERMITTING	01-5201 mileage-pick up truck 01-5510 Propane		277.38	267.22
3000252375	09/16/2024	Kreations Auto Body- Mck	01-4381 Comm Sch Paint			25.00
3000252376	09/16/2024	Stewart Telecommunications	01-5884 Alarm Permit			8,332.85
3000252377	09/16/2024	US BANK CORP PAYMENT SYSTEMS	01-5800 Van repair 01-4310 Phone Cord 01-4310 ALEKS 10 mo - McGraw Hill		215.60	21.01
			Chromecast - Literacy		39.86	
			Classroom Supplies		317.12	
			CTC Internship Permit		102.65	
			elop art supp		130.19	
			ELOP snacks		35.97	
			ELOP Supplies		78.62	
			Learning Without Tears		31.44	
			Literacy - Letters		31.25	
			Tripp Batteries		247.22	
			Water bottles, Helmets		61.31	
			Workbooks		89.11	
			01-4364 elop gas		69.45	
			Gas for Mowers		112.00	
			truck gas- ELOP		77.04	
			Van gas ELOP		125.52	
			01-4381 cleaning supplies		57.04	
			13-4710 kitchen		681.62	
			kitchen food		473.79	
			Kitchen Milk		17.67	
			Milk		9.97	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/04/2024 through 10/01/2024

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000252377	09/16/2024	US BANK CORP PAYMENT SYSTEMS	13-5210	gas for food pick up-kitchen	73.84	3,078.28
3000252978	09/23/2024	BESC	01-5800	Calshape 75% prog		7,305.00
3000252979	09/23/2024	DAVID L. MOONIE & CO. LLP	01-5822	Audit- FINAL 20-21 21-22		2,400.00
3000252980	09/23/2024	DeVine, Shannon M	01-4310	Classroom supplies		19.58
3000252981	09/23/2024	FRONTIER	01-5909	FRONTIER 707-197-0094		272.31
3000252982	09/23/2024	HUMBOLDT SANITATION (C)	01-5560	MONTHLY GARBAGE		403.30
3000252983	09/23/2024	Humphrey, Cathy J	01-4310	Foster youth supplies- gas card		200.00
3000252984	09/23/2024	Prescott, Linda	01-5201	Sept mileage		201.00
3000252985	09/23/2024	U.S. BANK CORP PAYMENT SYSTEMS	01-5623	COPIER RENTAL ACCT 1290471		302.93
3000253613	09/26/2024	Humphrey, Cathy J	01-4310	ARP-HCY		443.95
3000253614	09/26/2024	US BANK CORP PAYMENT SYSTEMS	01-4310	ARP-HCY		20.18
3000253615	09/26/2024	Wallace, Justin R	01-5210	ServeSafe Test		179.00
3000253948	09/30/2024	FRONTIER	01-5909	FRONTIER 707-150-0003	50.75	
3000253949	09/30/2024	Humphrey, Cathy J	FRONTIER 707-488-2821		606.35	
3000253950	09/30/2024	ORICK COMMUNITY SERVICES DIST.	13-5201	Kitchen Shopping		657.10
3000253951	09/30/2024	P G & E	01-5530	MONTHLY WATER SERVICE		150.92
3000253952	09/30/2024	Parallel Learning BHPC	01-5520	PG&E ACCT 7107660971-9		147.00
			01-5800	Spec Ed Services		14.23
					28	300.00
						27,438.58

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	26	25,941.70
13	CAFETERIA FUND	4	1,496.88
	Total Number of Checks	28	27,438.58
	Less Unpaid Tax Liability		.00
	<b>Net (Check Amount)</b>		<b>27,438.58</b>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

September 13, 2024

TO: District Superintendents  
FROM: Michael Davies-Hughes, Humboldt County Superintendent of Schools  
SUBJECT: Election of County Committee on School District Organization Members

The Humboldt County Committee on School District Organization is composed of eleven members, two for each of the Supervisorial Areas and one member at large. The County Committee responds to petitions for school district reorganization, including unifications, formations, dissolutions, lapsations, annexations, and boundary alterations. Additionally, the County Committee has the power to establish trustee areas, rearrange the boundaries of trustee areas, abolish trustee areas, adopt one of the alternative methods of electing governing board members, and increase or decrease the number of members of the governing board in any school district or community college district.

There are vacant positions in Supervisorial Areas 2, 4, and the member at large, as well as terms ending for a member in Supervisorial Area 1 and 3. Supervisorial Areas may be found at this link: <https://humboldt.gov/167/Board-of-Supervisors> Members of the County Committee are elected by delegates of each district board during an annual meeting held between October 1 and December 1. This year the meeting will be held on November 18 at 5:30 PM at the Sequoia Conference Center. In order to ensure each district representative is able to participate in the election process, we will provide the option of voting by absentee ballot.

The selection of County Committee members is a two step process. The first step is for school district governing boards to take action to select one board member to serve on a delegation that will then elect members of the County Committee. The second step is for the County Superintendent to convene a meeting of the delegation that will elect County Committee members to vacant positions, or to positions that have expired terms.

Members of school district governing boards may serve concurrently as a school district trustee and County Committee member. No county superintendent of schools, employee of the office of a county superintendent of schools, employee of a school district, or employee of a community college district shall be a member of the County Committee.

**During your October board meeting, please select one board member as a representative to serve on the delegation that will elect members of the County Committee.** We ask that you provide the name and contact information of your delegate to Natalie Carrigan via email at [ncarrigan@hcoe.org](mailto:ncarrigan@hcoe.org).

Thank you for your prompt attention to this matter.

Sincerely,



Michael Davies-Hughes, Humboldt County Superintendent of Schools

## Humboldt County Committee on School District Organization - Quick Reference Guide

### Composition of the County Committee

- Eleven County Committee Members Total
  - Two for each of the Supervisorial Areas
  - One member at large

### Primary Responsibilities of the County Committee

- Responds to petitions for school district reorganization
- Establish trustee areas, rearrange the boundaries of trustee areas, abolish trustee areas
- Adopt one of the alternative methods of electing governing board members
- Increase or decrease the number of members of the governing board in any school district or community college district

### Step 1 - Duties of District Governing Boards

- Annually select one governing board member to serve as a representative on the delegation that will in turn, elect County Committee members
- District Governing Boards must take action to select a representative during their October board meeting (*EC 4002, 4003, 4005, 35023, 72403*)
- Notify the County Superintendent of Schools, or designee, of the representative, once selected

### Step 2 - Duties of County Superintendent and Delegation of District Board Representatives

- Between October 1 and December 1 of each year, the County Superintendent will convene a meeting of the delegation. The purpose of the meeting is to elect County Committee members to vacant positions or to positions that have expired terms. This year, the meeting is scheduled for November 18, 2024
- Each district representative must attend the meeting to elect members to the County Committee, or submit their vote via absentee ballot

Find additional information regarding County Committees here:

<https://www.cde.ca.gov/re/lr/do/sdohandbook.asp>

September 10, 2024

Justin Wallace, Superintendent  
Orick School District  
PO Box 128  
Orick, CA 95555

**SUBJECT: 2024-2025 BUDGET REVIEW**

Dear Justin Wallace:

In accordance with Education Code sections 52070 and 42127, the Humboldt County Office of Education has reviewed your 2024-25 Local Control and Accountability Plan (LCAP) and adopted budget of the Orick School District for fiscal year 2024-25. By statute, the adopted budget review must be completed by September 15 of each year, and the LCAP review must be completed by October 8. Based on our review, the 2024-25 LCAP and adopted budget of the Orick School District have been **approved**.

With regard to our review of the district's LCAP, Education Code 52070 requires the county superintendent to approve the plan for each school district after determining all of the following:

- **Adherence to State Board of Education Template** - The LCAP adheres to the template adopted by the state board pursuant to Section 52064 and follows any instructions or directions for completing the template that are adopted by the State Board of Education (SBE).
- **Sufficient Expenditures in Budget to Implement LCAP** - The budget for the applicable fiscal year adopted by the governing board of the school district includes expenditures sufficient to implement the specific actions and strategies included in the LCAP adopted by the governing board of the school district.
- **Adherence to State Board of Education (SBE) Expenditure Regulations** - The LCAP adheres to the expenditure requirements adopted pursuant to Section 42238.07 for funds apportioned on the basis of the number and concentration of unduplicated pupils pursuant to Sections 42238.02 and 42238.03.
- **Calculation and Implementation of Carryover** - The LCAP includes the required calculations to determine whether there is a carryover requirement pursuant to Education Code Sections 42238.07 and 52064 and, if applicable, includes a description of the planned uses of the specified funds and a description of how the planned uses of those funds satisfy the requirements for specific funds and a description of how the planned uses of those funds satisfy the requirements for specific actions to be considered as contributing toward meeting the increased or improved services requirement (Education Code Section 52070(d)(4)).

Based on our review of your district's LCAP for 2024-25 we have determined that the district is in compliance with the above criteria.



With regard to the district's adopted budget, Education Code 42127 requires the county superintendent to approve, conditionally approve, or disapprove the adopted budget for each school district after a review that includes the following:

- Determine whether the adopted budget includes the expenditures necessary to implement the LCAP or annual update to the LCAP.
- Examine the adopted budget to determine whether it complies with the standards and criteria established pursuant to Section 33127, and identify any technical corrections needed to bring the budget into compliance with those standards and criteria.
- Determine whether the adopted budget will allow the district to meet its financial obligations during the current fiscal year and is consistent with a financial plan that will enable the district to satisfy its multiyear financial commitments.

Based on our review of your district's 2024-25 adopted budget and multiyear projection we have determined that the district is in compliance with the above criteria.

The attached review and approval form document communicates our observations and/or concerns with regard to your district's budget. The last page provides detailed information under the Description of Recommendations and Technical Corrections section.

We want to acknowledge and express our appreciation to your district's staff, the governing board, and the community for their continued diligence and hard work. We recognize the challenges around developing a budget and financial plan that provides for ongoing fiscal stability and advancing the goals and activities contained within your district's LCAP.

If you have any questions or concerns regarding our review process, please feel free to contact me.

Sincerely,

  
Michael Davies-Hughes (Sep 11, 2024 13:23 PDT)

County Superintendent  
Humboldt County Office of Education

cc: Board of Education, Orick SD  
Corey Weber, Assistant Superintendent of Business Services, HCOE

## REVIEW AND APPROVAL OF FISCAL YEAR 2024-2025 FINAL ADOPTED BUDGET

TO THE GOVERNING BOARD: Orick School District  
FROM: Michael Davies-Hughes., Humboldt County Superintendent of Schools

In accordance with the provisions of Education Code (E.C.) Section 42127, we have completed our review of the final adopted budget for your district. A report on that review follows.

**AN ITEM MARKED WITH AN ASTERISK (\*) REQUIRES THE DISTRICT SUPERINTENDENT AND GOVERNING BOARD TO DO THE FOLLOWING BY OCTOBER 8:**

- Review the comments, recommendations and/or technical corrections at a public meeting of the board, and
- Provide a written response communicating any actions taken and, if required, submit a revised budget.

**1. TYPE OF APPROVAL**

- The adopted budget has been approved.
- \* The adopted budget has been conditionally approved. Board action and response to HCOE is required before OCTOBER 8. (See Section 8 for details).
- \* The adopted budget has not been approved. (See Section 8 for details).

**2. STANDARDS AND CRITERIA (E.C. 33127 and 33129)**

- We accept your school district Criteria and Standards Review as complete and narrative(s) as reasonable.
- \* We have made recalculations based upon updated information for the prior fiscal year. (See Section 8 for details).

**3. OTHER INFORMATION (E.C. 42127(c)(2))**

We are required to review and consider studies, reports, evaluations or audits that may contain information relative to the fiscal stability or distress of a school district. You have provided all such information to us and based upon our review:

- The information does not indicate other evidence of fiscal distress.
- \* The information does indicate some evidence of fiscal distress. (See Section 8 for details).

**4. RECOMMENDATIONS AND TECHNICAL CORRECTIONS**

A. Revenue and Expenditures

- \* The revenue appears to be overstated (see Section 8 for details).
- \* The total expenditures appear to be understated. (See Section 8 for details).
- There appears to be a structural deficit in the general fund.
- Total available reserves appear adequate to offset this condition.
- \* Total available reserves do not appear adequate to offset this condition. (See Section 8 for details).

B. Average Daily Attendance (ADA): We recommend budgeting funding guaranteed by the state based on current year ADA. The district ADA upon which this budget is based is 11.56.

- This represents the state guaranteed level of ADA funding.
- With our prior concurrence, this level of ADA is above the state guaranteed level of funding by 0.49 ADA (actual ADA should be monitored closely).
- \* This exceeds the state guaranteed level of ADA funding by \_\_\_\_ ADA (See Section 8 for details).

C. Other Recommendations

- See Section 8 for details.
- \* See Section 8 for details.

D. Technical Corrections

- \* Other technical corrections have been made to your final adopted budget (See Section 8 for details).

5. **SPECIAL RESERVES**

We have completed a preliminary review of the ending unrestricted reserves for the prior year based on information available at this time as well as the unrestricted reserves for the budget year and two subsequent years. They:

- Appear to meet the state required reserves.
- \* Are projected or recalculated to be below the state recommended minimum reserves as of June 30, \_\_\_\_\_. (See Section 8 for details).

6. **CASH BALANCE**

- Appears adequate.
- \* Cash shortage appears possible in one or more months of the budget year.

7. **MULTI-YEAR FINANCIAL PLAN (E.C. 42127(c)(2))**


We have reviewed your board adopted multi-year budgets and found that they were based upon the following assumptions:

	<u>1<sup>st</sup> Subsequent Fiscal Year</u>	<u>2<sup>nd</sup> Subsequent Fiscal Year</u>
Staffing Changes:		
Certificated	No FTE Change	(0.50 FTE)
Classified	No FTE Change	No FTE Change
Enrollment	10	9
ADA	8.72	7.87
Unduplicated %	100%	100%
COLA %	2.93%	3.08%

**8. DESCRIPTION OF RECOMMENDATIONS AND TECHNICAL CORRECTIONS**

SECTION NUMBER	DESCRIPTION
<b>* ITEM REQUIRES SPECIFIC BOARD ACTION</b>	
4	<p><b><u>Deficit in Budget Year</u></b>                      During our review of the Adopted Budget, we noted that it projects a structural deficit of \$170,776 in 2024-25 after adjustments for one-time expenditures. We also noted that the district has not yet settled with its employee groups for 2024-25. As you continue these discussions, it may be helpful to note that you estimate an increase of \$4,726 in costs would occur for every 1% increase in staff salaries and related benefits.</p>
7	<p><b><u>Multi-Year Budgets</u></b>                      Multi-year budget projections are based on cost-of-living adjustments (COLA) of 2.93% for 2025-26 and 3.08% for 2026-27. These projections also indicate deficits of \$239,985 in 2025-26 and \$154,703 in 2026-27.</p> <p>We recommend that the district pro-actively address the above deficits to mitigate the impacts on the district reserves.</p>

**EXAMINED BY COUNTY SUPERINTENDENT OF SCHOOLS:**

BY:   
Michael Davies-Hughes (Sep 11, 2024 13:23 PDT)  
 Michael Davies-Hughes  
 Superintendent

DATE: Sep 11, 2024

MDH:cm

c: Board President  
 District Superintendent and Business Office  
 County Business Office

**ORICK ELEMENTARY SCHOOL DISTRICT  
ALL FUNDS  
BUDGET ADOPTION WORKING BUDGET  
FISCAL YEAR 2024-25**

**A. REVENUES**

	General Fund/TRANS Unrestricted	General Fund/TRANS Restricted	General Fund/TRANS Total	Cafeteria Fund	Special Reserves	Bond Construction	County School Facilities	Capital Outlay	Retiree Fund	Capital Facilities	Total All Funds
Local Control Funding Formula	\$ 416,392	\$	\$ 416,392	\$	\$	\$	\$	\$	\$	\$	\$ 416,392
Federal Sources	182	54,059	54,241	10,750							64,991
Other State Sources	1,790	237,169	238,959	2,400							241,359
Other Local Sources	16,085	8,254	24,339	400	5,000		20	2,500	900		33,159
<b>Total Revenue</b>	<b>434,449</b>	<b>299,482</b>	<b>733,931</b>	<b>13,550</b>	<b>5,000</b>		<b>20</b>	<b>2,500</b>	<b>900</b>		<b>755,901</b>
<b>B. EXPENDITURES</b>											
Certificated Salaries	90,849	160,251	251,100								251,100
Classified Salaries	74,771	79,287	154,058	8,110							162,168
Employee Benefits	126,039	146,684	272,723	3,042							275,765
Supplies	11,786	33,136	44,922	10,858							55,780
Services & Other Operating	99,843	93,602	193,445	1,225							194,670
Capital Outlay		51,393	51,393								51,393
Other Outgo		71,506	71,506								71,506
Support Costs	(32,188)	32,188									
<b>Total Expenditures</b>	<b>371,120</b>	<b>668,027</b>	<b>1,039,147</b>	<b>23,235</b>	<b>5,000</b>		<b>20</b>	<b>2,500</b>	<b>900</b>		<b>1,062,382</b>
<b>C. EXCESS REVENUES (EXPENDITURES)</b>	<b>63,329</b>	<b>(368,545)</b>	<b>(305,216)</b>								<b>(306,481)</b>
<b>D. OTHER FINANCING SOURCES/USES</b>											
Interfund Transfers In	59,519		59,519	12,000							71,519
Interfund Transfers Out	(12,000)		(12,000)						(35,000)		(71,519)
Other Sources											
Other Uses											
Contributions	(108,225)	108,225									
<b>Total Other Sources (Uses)</b>	<b>(60,706)</b>	<b>108,225</b>	<b>47,519</b>	<b>12,000</b>	<b>(24,519)</b>				<b>(35,000)</b>		
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	<b>2,623</b>	<b>(260,320)</b>	<b>(257,697)</b>	<b>2,315</b>	<b>(19,519)</b>		<b>20</b>	<b>2,500</b>	<b>(34,100)</b>		<b>(306,481)</b>
<b>F. ADJUSTED BEGINNING BALANCE</b>	<b>108,085</b>	<b>533,653</b>	<b>641,738</b>	<b>12,114</b>	<b>238,229</b>		<b>843</b>	<b>166,970</b>	<b>50,718</b>		<b>1,110,612</b>
<b>G. ENDING BALANCE</b>	<b>\$ 110,708</b>	<b>\$ 273,333</b>	<b>\$ 384,041</b>	<b>\$ 14,429</b>	<b>\$ 218,710</b>		<b>\$ 863</b>	<b>\$ 169,470</b>	<b>\$ 16,618</b>		<b>\$ 804,131</b>

*District Reserve of 22.28% includes:*  
**Total General Fund Expenditures, Transfers out and Uses** \$1,051,147  
**Recommended Minimum Reserve Calculation at 5%:** \$87,000  
**Budgeted Reserve Level:** 22.28%  
**General Fund Designated for Economic Uncertainty:** \$ 15,503  
**Special Reserve Fund Ending Balance:** \$ 218,710  
**TOTAL:** \$ 234,213

**MULTI-YEAR BUDGET PROJECTION**

**ORICK ELEMENTARY SCHOOL DISTRICT**

ALL FUNDS BUDGET ADOPTION MULTI-YEAR PROJECTION FISCAL YEAR 2025-26	General Fund/TRANS			SPECIAL REVENUE FUNDS			OTHER FUND TYPES			Total All Funds
	Unrestricted	Restricted	Total	Cafeteria Fund	Special Reserves	Bond Construction	County School Facilities	Capital Outlay	Retiree Fund	
<b>A. REVENUES</b>										
Local Control Funding Formula	\$ 420,071	\$	\$ 420,071	\$	\$	\$	\$	\$	\$	\$
Federal Sources	182	54,059	54,241	10,750						420,071
Other State Sources	1,790	167,686	169,476	2,400						64,991
Other Local Sources	11,950	8,254	20,204	400	5,000		20	2,500	900	171,876
<b>Total Revenue</b>	<b>433,993</b>	<b>229,999</b>	<b>663,992</b>	<b>13,550</b>	<b>5,000</b>		<b>20</b>	<b>2,500</b>	<b>900</b>	<b>29,024</b>
<b>B. EXPENDITURES</b>										
Certificated Salaries	91,966	160,979	252,945							685,962
Classified Salaries	74,561	66,675	141,236	14,510						252,945
Employee Benefits	94,594	144,915	239,509	5,366						155,746
Supplies	11,611	17,918	29,529	6,250						244,875
Services & Other Operating	109,955	48,262	158,217	1,225						35,779
Capital Outlay										159,442
Other Outgo	(28,865)	71,506	71,506							71,506
Support Costs		28,865								
<b>Total Expenditures</b>	<b>353,822</b>	<b>539,120</b>	<b>892,942</b>	<b>27,351</b>						<b>920,293</b>
<b>C. EXCESS REVENUES (EXPENDITURES)</b>	<b>80,171</b>	<b>(309,121)</b>	<b>(228,950)</b>	<b>(13,801)</b>	<b>5,000</b>		<b>20</b>	<b>2,500</b>	<b>900</b>	<b>(234,331)</b>
<b>D. OTHER FINANCING SOURCES/USES</b>										
Interfund Transfers In	36,346		36,346	11,035						47,381
Interfund Transfers Out	(11,035)		(11,035)							(47,381)
Other Sources										
Other Uses					(36,346)					
Contributions	(128,510)	128,510								
<b>Total Other Sources (Uses)</b>	<b>(103,199)</b>	<b>128,510</b>	<b>25,311</b>	<b>11,035</b>	<b>(36,346)</b>					
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	<b>(23,028)</b>	<b>(180,611)</b>	<b>(203,639)</b>	<b>(2,766)</b>	<b>(31,346)</b>		<b>20</b>	<b>2,500</b>	<b>900</b>	<b>(234,331)</b>
<b>F. ADJUSTED BEGINNING BALANCE</b>	<b>110,708</b>	<b>273,333</b>	<b>384,041</b>	<b>14,429</b>	<b>218,710</b>		<b>863</b>	<b>169,470</b>	<b>16,618</b>	<b>804,131</b>
<b>G. ENDING BALANCE</b>	<b>\$ 87,680</b>	<b>\$ 92,722</b>	<b>\$ 180,402</b>	<b>\$ 11,663</b>	<b>\$ 187,364</b>		<b>\$ 883</b>	<b>\$ 171,970</b>	<b>\$ 17,518</b>	<b>\$ 569,800</b>

District Reserve of 20.73% includes:

General Fund Designated for Economic Uncertainty: \$ 187,364  
 Special Reserve Fund Ending Balance: \$ 187,364  
**TOTAL: \$ 187,364**

Total General Fund Expenditures, Transfers out and Uses: \$903,977  
 Recommended Minimum Reserve Calculation at 5%: \$87,000  
 Budgeted Reserve Level: 20.73%

MULTI-YEAR BUDGET PROJECTION

ORICK ELEMENTARY SCHOOL DISTRICT ALL FUNDS BUDGET ADOPTION MULTI-YEAR PROJECTION FISCAL YEAR 2026-27	9/7/2024										
	General Unrestricted	General Fund/TRANS Restricted	General Fund/TRANS Total	Cafeteria Fund	Special Reserves	Bond Construction	County School Facilities	Capital Outlay	Retiree Fund	Capital Facilities	Total All Funds
<b>A. REVENUES</b>											
Local Control Funding Formula	\$ 425,068	\$	\$ 425,068	\$	\$	\$	\$	\$	\$	\$	\$ 425,068
Federal Sources	182	54,059	54,241	10,750							64,991
Other State Sources	1,790	160,589	162,379	2,400							164,779
Other Local Sources	11,950	8,254	20,204	400	5,000		20	2,500	900		29,024
<b>Total Revenue</b>	<b>438,990</b>	<b>222,902</b>	<b>661,892</b>	<b>13,550</b>	<b>5,000</b>		<b>20</b>	<b>2,500</b>	<b>900</b>		<b>683,862</b>
<b>B. EXPENDITURES</b>											
Certificated Salaries	92,484	107,723	200,207								200,207
Classified Salaries	74,909	68,356	143,265	14,510							157,775
Employee Benefits	95,149	109,883	205,032	5,422							210,454
Supplies	11,611	17,916	29,527	6,250							35,777
Services & Other Operating	112,927	45,131	158,058	1,225							159,283
Capital Outlay											
Other Outgo	(21,207)	71,506	71,506								71,506
Support Costs		21,207									
<b>Total Expenditures</b>	<b>365,873</b>	<b>441,722</b>	<b>807,595</b>	<b>27,407</b>			<b>20</b>	<b>2,500</b>	<b>900</b>		<b>835,002</b>
<b>C. EXCESS REVENUES (EXPENDITURES)</b>	<b>73,117</b>	<b>(218,820)</b>	<b>(145,703)</b>	<b>(13,857)</b>	<b>5,000</b>						<b>(151,140)</b>
<b>D. OTHER FINANCING SOURCES/USES</b>											
Interfund Transfers In	64,361		64,361	9,000							73,361
Interfund Transfers Out	(9,000)		(9,000)								(73,361)
Other Sources					(64,361)						
Other Uses											
Contributions	(135,977)	135,977									
<b>Total Other Sources (Uses)</b>	<b>(80,616)</b>	<b>135,977</b>	<b>55,361</b>	<b>9,000</b>	<b>(64,361)</b>						
<b>E. FUND BALANCE INCREASE (DECREASE)</b>	<b>(7,499)</b>	<b>(82,843)</b>	<b>(90,342)</b>	<b>(4,857)</b>	<b>(59,361)</b>		<b>20</b>	<b>2,500</b>	<b>900</b>		<b>(151,140)</b>
<b>F. ADJUSTED BEGINNING BALANCE</b>	<b>87,680</b>	<b>92,722</b>	<b>180,402</b>	<b>11,663</b>	<b>187,364</b>		<b>883</b>	<b>171,970</b>	<b>17,518</b>		<b>569,800</b>
<b>G. ENDING BALANCE</b>	<b>\$ 80,181</b>	<b>\$ 9,879</b>	<b>\$ 90,060</b>	<b>\$ 6,806</b>	<b>\$ 128,003</b>		<b>\$ 903</b>	<b>\$ 174,470</b>	<b>\$ 18,418</b>		<b>\$ 418,660</b>
District Reserve of 15.68% includes: General Fund Designated for Economic Uncertainty: \$ 128,003 Special Reserve Fund Ending Balance: \$ 128,003 TOTAL: \$ 128,003											
Total General Fund Expenditures, Transfers out and Uses \$816,595 Recommended Minimum Reserve Calculation at 5%: \$87,000 Budgeted Reserve Level: 15.68%											

ORICK ELEMENTARY SCHOOL DISTRICT  
CASH FLOW WORKSHEET -- GENERAL FUND (INCLUDES RESERVE)

2024-2025

Actuals through the month of	0	1	2	3	4	5	6	7	8	9	10	11	12	Accruals
Before FY start	July	August	September	October	November	December	January	February	March	April	May	June		
Beginning Cash	930,477	970,824	974,759	951,370	925,300	845,800	869,097	887,942	833,849	751,816	694,227	690,298		
Local Control Funding Formula	38,681	38,681	47,289	38,681	-	8,609	81,189	17,535	26,144	17,535	66,844	35,204		
Federal Revenues	-	-	20	-	2,500	14,070	-	4,033	643	-	13,317	10,340		
State Revenues	1,973	1,973	1,973	2,471	47	75,000	930	894	894	1,392	894	149,523		9,319
Local Revenues	1,403	1,403	1,536	5,697	298	298	4,263	919	910	910	4,668	3,286		996
Sources	-	-	-	-	-	-	-	-	-	-	-	-		
Receivables	4,913	1,047	-	2,278	-	-	2,662	-	870	-	(0)	-		
1000	3,423	3,423	18,676	22,086	25,416	22,005	22,005	22,144	22,005	29,017	33,973	26,929		
2000	-	13,787	13,889	12,420	14,570	13,399	12,801	15,851	12,686	12,465	16,030	16,160		
3000	2,461	8,977	17,593	21,927	24,152	22,196	22,101	22,452	22,092	26,098	27,297	55,377		
4000	-	3,487	6,768	1,598	845	2,519	2,472	7,278	1,094	1,057	5,492	12,312		
5000	738	9,495	17,280	17,167	17,362	14,561	10,822	9,748	26,592	8,790	6,860	54,030		
6000	-	-	-	-	-	-	-	-	27,024	-	-	24,369		
7000	-	-	-	-	-	-	-	-	-	-	-	71,506		
TF in	-	-	-	-	-	-	-	-	-	-	-	-		
TF out	-	-	-	-	-	-	-	-	-	-	-	-		
Uses	-	-	-	-	-	-	-	-	-	-	-	-		
Payables	-	-	-	-	-	-	-	-	-	-	-	-		
Deferred Expense	-	-	-	-	-	-	-	-	-	-	-	-		
TRANS Note Payable	-	-	-	-	-	-	-	-	-	-	-	-		
Prepaid Expense	-	-	-	-	-	-	-	-	-	-	-	-		
Cash Balance	970,824	974,759	951,370	925,300	845,800	869,097	887,942	833,849	751,816	694,227	690,298	650,966		

Total Projected Receivables (including deferred appropriations if any): 14,065  
Final Projected Cash Balance General/Charter Fund, TRANS, Reserve: **\$650,966**










# 32 Orick Budget and LCAP Approval

Final Audit Report

2024-09-11

Created:	2024-09-11
By:	Teresa Smith (TSmith@HCOE.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAMn0V3A8DtMo8ZUFEHWVPaU1vVJ-RF_J

## "32 Orick Budget and LCAP Approval" History

-  Document created by Teresa Smith (TSmith@HCOE.org)  
2024-09-11 - 0:09:53 AM GMT
-  Document emailed to Natalie Carrigan (ncarrigan@hcoe.org) for signature  
2024-09-11 - 0:10:34 AM GMT
-  Email viewed by Natalie Carrigan (ncarrigan@hcoe.org)  
2024-09-11 - 3:39:10 PM GMT
-  Document signing delegated to Michael Davies-Hughes (superintendent@hcoe.org) by Natalie Carrigan (ncarrigan@hcoe.org)  
2024-09-11 - 3:39:28 PM GMT
-  Document emailed to Michael Davies-Hughes (superintendent@hcoe.org) for signature  
2024-09-11 - 3:39:28 PM GMT
-  Document e-signed by Michael Davies-Hughes (superintendent@hcoe.org)  
Signature Date: 2024-09-11 - 8:23:31 PM GMT - Time Source: server
-  Agreement completed.  
2024-09-11 - 8:23:31 PM GMT

SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION: **ORICK** COUNTY: **HUMBOLDT**

SCHOOL NAME: **ORICK SCHOOL - STUDENT WING** SCHOOL TYPE (GRADE LEVELS): **TK-8**

INSPECTOR'S NAME: **SCOTT THOMPSON** INSPECTOR'S TITLE: **CUSTODIAN/FACILITIES**

TOTAL ESTIMATED BUILDING VOLUME (CUBIC FEET): **9000** NUMBER OF CLASSROOMS ON SITE: **2**

TOTAL ESTIMATED SITE SQUARE FOOTAGE / ACREAGE: **2** ACRES NUMBER OF RESTROOMS ON SITE: **3**

TOTAL ESTIMATED BUILDING SQUARE FOOTAGE: **9000** NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE): **JUSTIN WALLACE**

TIME OF INSPECTION: **1PM** WEATHER CONDITION AT TIME OF INSPECTION: **SUNNY**

SITE ENROLLMENT: **8**

**PART III: CATEGORY TOTALS AND RANKING (round all calculations to two decimal places)**

TOTAL NUMBER OF AREAS EVALUATED	CATEGORY TOTALS	A. SYSTEMS			B. INTERIOR INTERIOR SURFACES	C. CLEANLINESS OVERALL CLEANLINESS	D. ELECTRICAL ELECTRICAL	E. RESTROOMS/FOUNTAINS		F. SAFETY FIRE SAFETY	G. STRUCTURAL STRUCTURAL DAMAGE		H. EXTERIOR PLAYGROUND/ SCHOOL GROUNDS		I. EXTERIOR WALKWAYS/DOORS/ GATES/PERGES
		GAS LEAKS	MECH/VAC	SEWER				RESTROOMS	SINKS/ FOUNTAINS		HAZARDOUS MATERIALS	ROOF'S	PLAYGROUND/ SCHOOL GROUNDS	WALKWAYS/DOORS/ GATES/PERGES	
Number of "OK's"		1	9	8	10	10	10	2	9	10	10	10	1	7	
Number of "D's"		0	0	0	0	0	0	0	0	0	0	0	0	0	3
Number of "X's"		0	0	0	0	0	0	0	0	0	0	0	0	0	0
Number of N/A's		9	1	2	0	0	0	0	1	0	0	0	0	0	0
Percent of System in Good Repair (Number of "OK's" divided by Total Areas - "N/A's")		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	70.00%
Total Percent per Category (average of above)		100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	85.00%	
Rank (Circle one) GOOD = 90%-100% FAIR = 75%-89.99% POOR = 0%-74.99%		GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	FAIR	

\*Note: An extreme deficiency in any area automatically results in a "poor" ranking for that category and a zero for "Total Percent per Category".

OVERALL RATING:	<b>98.13%</b>	<b>SCHOOL RATING**</b>	<b>GOOD</b>
<b>DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE</b>			

\*\*For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

PERCENTAGE	DESCRIPTION	RATING
99%-100%	The school meets most, or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	EXEMPLARY
90%-98.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	GOOD
75 %-89.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	FAIR
0%-74.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	POOR

**INSPECTOR'S COMMENTS AND RATING EXPLANATION:**

**WINDOWS NEED TO BE ADDRESSED BOTH CRACKED PANES AND COMPROMISED WINDOW FRAMES.**

**DISTRICT'S RESPONSES TO REPORT (Attach additional pages if necessary):**

PART I: EVALUATION DETAIL

Building / Area Name	Estimated Square Footage	Date of Inspection:													15 WOODING DISTURBANCE			
		1 GAS LEAKS	2 MECHANICAL	3 SEWER	4 INTERIOR FINISHES	5 GENERAL CLEANLINESS	6 PEST/VERMIN INFESTATION	7 ELECTRICAL	8 RESTROOM	9 SINKS/ FOUNTAINS	10 FIRE SAFETY	11 MAINTENANCE MATERIALS	12 STRUCTURAL DAMAGE	13 ROOFS		14 PAVING/CHANGING CIRCULARS		
Room1	625.00	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	D
		COMMENTS: cracks in windows - no airflow through broken glass and out of reach of children																
Room2	625.00	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	D
		COMMENTS: cracked windows																
Room3	625.00	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
		COMMENTS:																
Room4	625.00	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
		COMMENTS:																
Room5	625.00	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
		COMMENTS:																
Room6	625.00	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
		COMMENTS:																
Office	400.00	NA	OK	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
		COMMENTS:																
Kitchen/Gym	3,000.00	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
		COMMENTS:																
Bathrooms - Boys & Girls	400.00	NA	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	OK
		COMMENTS: replace one flushing unit on boys urinal, currently out of order but other fixtures are working																
Hallways	1,400.00	NA	OK	NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	D
		COMMENTS: hallway window is falling due to dryrot of the window frame																
District's Plan to Address:		broken windows remain, bid to replace glass and replace entire unit in hallway																
Deficiencies Noted in Prior Year?																		

Marks: OK = Good Repair; D = Deficiency; X = Extreme Deficiency; NA = Not Applicable  
 Use additional Area Lines as necessary.

SCHOOL DISTRICT/COUNTY OFFICE OF EDUCATION		ORICK	
SCHOOL SITE		ORICK SCHOOL - COMM CENTER	
INSPECTOR'S NAME		SCOTT THOMPSON	
TOTAL ESTIMATED BUILDING VOLUME (CUBIC FEET):			
TOTAL ESTIMATED SITE SQUARE FOOTAGE / ACREAGE:			
TOTAL ESTIMATED BUILDING SQUARE FOOTAGE:			
INSPECTOR'S TITLE		CUSTODIAN/FACILITIES	
TIME OF INSPECTION		1:00 PM	
WEATHER CONDITION AT TIME OF INSPECTION:		BUNNY	
SCHOOL TYPE (GRADE LEVELS)		HUMBOLDT	
NO STUDENTS			
NUMBER OF CLASSROOMS ON SITE:		0	
NUMBER OF RESTROOMS ON SITE:		3	
NAME OF DISTRICT REPRESENTATIVE ACCOMPANYING THE INSPECTOR(S) (IF APPLICABLE)		JUSTIN WALLACE	
SITE ENROLLMENT NA			

**PART III: CATEGORY TOTALS AND RANKING (round all calculations to two decimal places)**

TOTAL NUMBER OF AREAS EVALUATED	A. SYSTEMS			B. INTERIOR		C. CLEANLINESS		D. ELECTRICAL		E. RESTROOMS/MOUNTAINS		F. SAFETY		G. STRUCTURAL		H. EXTERNAL	
	GAS LEAKS	MED/HVAC	SEWER	INTERIOR SURFACES	OVERALL CLEANLINESS	PEST/VERMIN INFESTATION	ELECTRICAL	RESTROOMS	SINKS/FOUNTAINS	FIRE SAFETY	HAZARDOUS MATERIALS	STRUCTURAL DAMAGE	POOLS	PLAYGROUNDS/SCHOOL GROUNDS	WINDOWS/DOORS/GATEWAYS		
Number of "OK"s:	0	5	5	4	4	5	5	2	4	4	5	5	5	0	4		
Number of "D"s:	0	0	0	1	1	0	0	0	0	0	0	0	0	0	1		
Number of "X"s:	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Number of N/A's:	5	0	0	0	0	0	0	3	1	0	0	0	0	5	0		
Percent of System in Good Repair (Number of "OK"s divided by Total Areas - "N/A's")	100.00%	100.00%	100.00%	80.00%	80.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	80.00%	
Total Percent per Category (average of above)	100.00%			80.00%	90.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	90.00%	
Rank (Circle one)	GOOD			FAIR	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	GOOD	
GOOD = 90%-100%																	
FAIR = 75%-89.99%																	
POOR = 0%-74.99%																	

**OVERALL RATING:**

DETERMINE AVERAGE PERCENTAGE OF 8 CATEGORIES ABOVE		95.00%	SCHOOL RATING**	GOOD
--	--	--------	-----------------	------

\*\*For School Rating, apply the Percentage Range below to the average percentage determined above, taking into account the rating Description below.

PERCENTAGE	DESCRIPTION	RATING
99%-100%	The school meets most or all standards of good repair. Deficiencies noted, if any, are not significant and/or impact a very small area of the school.	EXEMPLARY
90%-99.99%	The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.	GOOD
75 %-89.99%	The school is not in good repair. Some deficiencies noted are critical and/or widespread. Repairs and/or additional maintenance are necessary in several areas of the school site.	FAIR
0%-74.99%	The school facilities are in poor condition. Deficiencies of various degrees have been noted throughout the site. Major repairs and maintenance are necessary throughout the campus.	POOR

**INSPECTOR'S COMMENTS AND RATING EXPLANATION:**

**DISTRICT'S RESPONSES TO REPORT (Attach additional pages if necessary):**

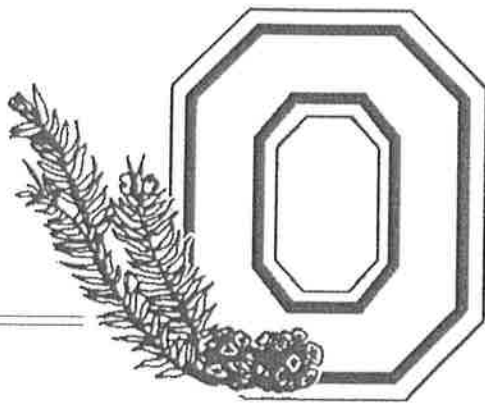
PART I: EVALUATION DETAIL

Date of Inspection: 10/01/24

School Name: Orick School

Building / Area Name	Estimated Square Footage	Inspection Criteria														
		1 GAS LEAKS	2 MECHANICAL	3 SEWER	4 INTERIOR SURFACES	5 OVERALL CLEANLINESS	6 PEST/VERMIN INFESTATION	7 ELECTRICAL	8 RESTROOM	9 SINKS/FOUNTAINS	10 FIRE SAFETY	11 HAZARDOUS MATERIALS	12 STRUCTURAL DAMAGE	13 ROOFS	14 PLAYGROUNDS/SPORTS GROUNDS	
<b>First 5</b>		NA	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	
		COMMENTS:														
<b>Library</b>		NA	OK	OK	OK	D	OK	OK	NA	OK	OK	OK	OK	OK	NA	
		COMMENTS:	Library needs to have old furniture removed out and surfaces cleaned													
<b>Comm Center Room</b>		NA	OK	OK	OK	OK	OK	OK	NA	OK	OK	OK	OK	OK	NA	
		COMMENTS:	Exterior window trim needs replacement													
<b>Offices</b>		NA	OK	OK	OK	OK	OK	OK	NA	OK	NA	OK	OK	OK	NA	
		COMMENTS:														
<b>Bathrooms</b>		NA	OK	OK	D	OK	OK	OK	OK	OK	OK	OK	OK	OK	NA	
		COMMENTS:	spackle needed in bathroom to repair holes													
		COMMENTS:														
		COMMENTS:														
		COMMENTS:														
		COMMENTS:														
		COMMENTS:														
		COMMENTS:														
<b>District's Plan to Address:</b>																
<b>Deficiencies Noted in Prior Year?</b>																

Marks: OK = Good Repair; D = Deficiency; X = Extreme Deficiency; NA = Not Applicable  
 Use additional Area Lines as necessary.



# Orick

## SCHOOL DISTRICT

*Where students have pride in themselves, their school, and their community*

### Quarterly Report on Williams Uniform Complaints (Education Code §35186)

**Quarterly Reporting Period (please check one)**

- First Quarter 2024 January 1 through March 31, 2024
- Second Quarter 2024 April 1 through June 30, 2024
- Third Quarter 2024 July 1 through September 30, 2024
- Fourth Quarter 2024 October 1 through December 31, 2024

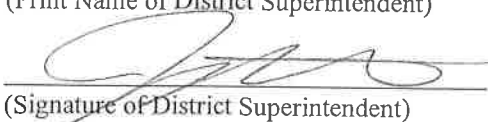
**PLEASE CHECK THE BOX THAT APPLIES:**

- No complaints were filed** with any school in the district during the quarter indicated above.
- Yes, complaints were filed** with schools in the district during the quarter indicated above.

The following chart summarizes the nature and resolution of these complaints.

Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
<b>TOTALS</b>	0		

**Justin Wallace**  
 (Print Name of District Superintendent)



(Signature of District Superintendent)

Please return copy to:  
 Jennifer Burger, School Support  
 Humboldt County Office of Education  
[jburger@hcoe.org](mailto:jburger@hcoe.org)

by: Quarter 1 due: 04/15/2024  
 Quarter 2 due: 07/15/2024  
 Quarter 3 due: 10/15/2024  
 Quarter 4 due: 01/15/2025



## II. Order Form

Client Name: Orick School District, CA

Address: 120918 Highway 101, Orick

California 95555

Email: jwallace@orickschool.org

Phone: (707) 488-2821

Description	Price	Qty	Subtotal
Mobile App Development (one-time) One-time app development for iOS and Android apps for the District *Billed one-time	\$9,500	1	\$9,500
App Development Discount (one-time) Discounting app development for agreement signed by (September 30, 2024)	-\$9,500	1	-\$9,500
Thrillshare (annual) Thrillshare Publishing Platform (desktop and mobile) for ~9 students  *Billed and payable in full annually  *Discounted from \$4,800 if signed by September 30, 2024  *For Clients that elect automatic renewal, pricing subject to 5% annual increases after last year of initial purchased term(see Terms for more info)	\$2,900	3	\$8,700
Website design and hosting Up to 1 re-design per contract year Included in Thrillshare cost	\$0	1	\$0
Alerts Unlimited text, voice, and email alerts Included in Thrillshare cost  *Subject to Carrier restrictions (see Terms for more info), including, but not limited to, character limits per SMS message [currently 320 characters per SMS message]	\$0	1	\$0
Support, service, and training Included in Thrillshare cost	\$0	1	\$0
Static content migration Included in Thrillshare cost	\$0	1	\$0




### III. Payment Schedule

Payment Schedule: Payable subject to the terms of Agreement	Amount
Total of the above, collectively, the "Services"	\$8,700.00
Billed after signature	\$ 2,900 (one-time development cost + annual)
60 Days from signature ("Client Start Date")	
One year from Client Start Date	\$ 2,900 (annual)
Two years from Client Start Date	\$ 2,900 (annual)
Three years from Client Start Date	\$ 2,900 (annual, if renewed)

\*Subject to 5% increase for renewal

This Order Form and Master Services Agreement (collectively, the "Agreement") between Apptegy, Inc. ("Apptegy"), and the client listed above ("Client") is effective as of the date of Client's signature below. This Agreement includes and incorporates the above Order Form, as well as the attached Master Services Agreement ("MSA"). By signing below, Client acknowledges receipt of this Agreement, including the Order Form and the MSA, and hereby accepts and agrees to be bound by this Agreement.

**Client**

By:   
2024-09-24 10:18:53 (CDT)

Name: Justin Wallace

Title: Superintendent

Date:

09/24/2024

**Apptegy, Inc.**

By:   
2024-09-23 12:15:54 (CDT)

Name: David Paladino

Title: Sales Representative



# Proposal

Quote Date: 09 / 16 / 2024

Expiration Date: 09 / 27 / 2024

**Prepared For:**

**Billing POC** Justin Wallace; Orick Elementary School District  
120918 Hwy 101  
**Billing Address** Orick, CA 95555

**Prepared By:**

**Prepared By** Katherine Stafford  
**Email** katherine@edlio.com

**Special Offer: 4 months of FREE CMS service on a 3 year agreement!  
Offer expires 09/30/2024 \*promotion extended for client**

Name	Price	Discount	Total
<b>Annual Subscription</b>			
Edlio CMS: Single Site Website Solution (First Year Price will reflect 4 months price reduction from time of client desired start date: Annual Amount will return to \$3,000 upon renewal)	\$3,000.00	\$0.00	\$3,000.00
<b>FREE School News App</b> <b>See more info <a href="#">HERE</a></b>	\$0.00	\$0.00	\$0.00
Send unlimited push notifications to parents phones for news and alerts!			
			<b>\$3,000.00</b>

**One Time Fees**

Gallery Design (One Time Setup Fee)	\$2,500.00	-\$2,000.00	\$500.00
			<b>\$500.00</b>

**Grand Total      \$3,500.00**

(First Year Price will reflect a price reduction for 4 months of FREE CMS service from client desired start date:  
Annual Amount will return to \$3,000 upon renewal)

## FINALSITE ORDER

This **Finalsite Order (the 'Order')** is entered into by and between Active Internet Technologies, dba Finalsite ('Finalsite') and Orick Elementary School District ("Customer") and sets forth the terms of Customer's use of the products and services set forth below ("**Pricing Summary**"). This Order, together with the Master Terms and Conditions for Services (the "**Master Terms**") located at <https://www.finalsite.com/masterterms/useducationagencies> and incorporated herein by this reference, form the entire agreement between the parties in respect of the products and services set forth below. Each of the individuals executing this Order represent and warrant that he or she is authorized to execute this Order on behalf of Customer or Finalsite, as applicable. Unless otherwise specified herein, any capitalized terms used in this Order shall have the meaning defined in the Master Terms. The "**Effective Date**" of this Order is the date on which both parties have signed this Order as reflected in the signature lines below.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt of which are hereby acknowledged, the parties hereby agree as follows:

### A. Pricing Summary

\* Indicates products added

[x] Indicates products removed

#### CMS Platform

Platform	
* CMS Core (Website)	

Setup and Creative and Professional Services	
* Theme Design View a detailed description of what is included in your software package here <a href="http://www.finalsite.com/sowtheme">www.finalsite.com/sowtheme</a>	* Content Migration

Products Included in CMS Core	
Calendar	Roles & Permissions
Posts	Standard Search
Forms	People Manager
Payments	Resource Manager
Faculty Portals	MFA / Authentication
Staff Directories	24/7 Support
Crisis Mode	Social Media Feeds (2)
Page Pops	Number of Sites (2)
Cloud Storage 10 GB/Site	

#### Special Provisions:

- Finalsite is waiving the \$10,000 Theme Design Set-Up cost with an agreement signed by 10/15/2024.
- Finalsite will migrate up to 25 pages of content.

**Services: Initial Term and Fees:**

The initial term of this Order is for the (5) year period beginning from the Effective Date, unless otherwise outlined in the schedule below (the "Initial Term").

Fees for the Initial Term for the Services specified in the table above are set forth below:

<b>Total Setup Cost (USD)</b>
\$ 100 - \$ 100 discount = \$ 0

Schedule	Amount
Period 1 - Dec 01 2024	\$ 3,000
Period 2 - Dec 01 2025	\$ 3,000
Period 3 - Dec 01 2026	\$ 3,000
Period 4 - Dec 01 2027	\$ 3,000
Period 5 - Dec 01 2028	\$ 3,000